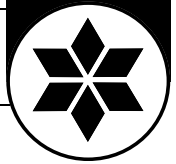


APPLICATION FOR USE OF COLLEGE DISTRICT PROPERTY



The _____
Name of Organization

Address _____
Street and Number City State Zip Code

Telephone _____ Represented by _____
Business Home Officer / Agent

Hereby applies for a permit to use _____
District Property

for the purpose of _____

for the below-listed dates and times: Admission will be charged Yes No

Hours				
Date	Open	Close	Room/Field	Other considerations:
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	Special services/equipment requested: _____
_____	_____	_____	_____	_____

Comments: Applications must be submitted at least 60 days in advance. Times applied for should include set up and breakdown of entire rental. Facilities may only be used during permitted times. Group will be charged for time used in excess of authorized times. Facilities should be left in the condition in which they were found to avoid additional charges. No gum, food, or drinks permitted in gym or dance studio. No flyers or signs for the event are to be posted on community streets.

I, The undersigned, state that the property for which application for use is herein made will not be used for the commission of any act prohibited by law. Further I and the organization named herein agree to hold harmless the District, its employees/officials, from ALL claims for damages or injuries arising from use of any property granted under this application; to fulfill the conditions and to observe the rules listed below.

- Royalty payments under U.S. copyright law shall be paid by the permittee.
- No activity shall be allowed which degrades the race, religion, nationality, color, sex, age, or disability of any person.
- No smoking shall be permitted, except as otherwise posted.
- No selling or vending of any article shall be permitted, unless specifically approved by the District.
- No food or confections may be served in any auditoriums.
- No alcoholic beverages may be on District property at any time, except in connection with a course of instruction sponsored by the District.
- No furniture or equipment may be moved, except under District supervision.
- The permittee is responsible for the care and protection of the property in their charge.
- No religious doctrine may be taught or practiced except as specified in the permit.
- Permittee shall provide a certificate of liability insurance, naming the District as an additional insured, in an amount established by the District, evidencing coverage for injury to persons or damage to property which may arise out of the permittee's use of District property. For all athletic activities, such insurance shall be in an amount not less than \$2,000,000.00

I certify or declare under the penalty of perjury that the foregoing is true and correct.

Signature _____ Date _____

FOR CAMPUS COORDINATION:

DISTRIBUTION:

Davenport _____
Master Calendar

Lindsay _____
Gardening Supervisor Plant Supervisor

Miramar _____
Instructional College Police Food Services

Prepare two-copy set –
Original to campus office **Business Services**
Copy for your file