

San Diego Miramar College | 2015-16  
Research Subcommittee Minutes

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Monday, April 11, 2016  
3:00 p.m. to 4:30 p.m.  
L-107

**Members Present:** Xi Zhang (Chair), Fred Garces, Paulette Hopkins, Steve Quis, Val Sacro, Gerald Ramsey, and Dawn Diskin

**Guests:** Greg Newhouse for Lynne Ornelas

**Members Absent:** Daniel Miramontez, Naomi Grisham, Patricia Hunter, Brett Bell, and Joseph Hankinson,

- 1) **Call to order:** The meeting was called to order at 3:05 p.m. by X. Zhang
- 2) **Approval of Minutes:** Minutes from February 8, 2016 and March 14, 2016 were moved by S. Quis and seconded by F. Garces and carried to approve both minutes.
- 3) **Approve agenda:** New business moved to the beginning of meeting. It was moved by G. Ramsey, seconded by S. Quis and carried to approve the agenda of April 11, 2016.

\*Strategic Goals

4) **Old Business**

- a. Update of the Miramar College-wide Research Agenda. 1-4  
Tabled.
- b. Update of the RSC Governance Committee Recommendation 1-4  
Tabled.
- c. Update Ad-hoc Research Request Form and Process. 1-3  
Tabled
- d. Update GIRPA Form. 1-3  
Tabled.

5) **New Business**

- a. Institutional Effectiveness Goals Framework Benchmarking 1-4  
Discussion was focused on generating one-year and six-year benchmarks for the three indicators in the Institutional Effectiveness Goals Framework: CTE Rate, Basic Skills Unprepared Cohort Completion Rate, and Successful Course Completion Rate. CEC adopted the benchmarks resulted from the benchmarking process for the SPAS indicators as the one-year goal for these indicators. Task was focused on coming up with six-year, long-term goals – adopting the same benchmarking process. For Successful Course Completion, internal and external impactors factors were discussed; a) Provide training for faculty teaching online courses, b) Technology improvements enhance online teaching and learning, c) Students are getting more

experienced in taking online classes, d) More online tutoring supporting students taking online classes. Assumptions and considerations were; a) Explore the number of hybrid and partially online classes and success rates for those classes for 2015-2016 (Fall 2015 data to be examined first), and b) Explore the success rates for the above classes and their impact on the overall student success rate. Expected outcomes for student success six-year goals were to maintain the current student success rate of 74.5%. For benchmarking Career Technical Education (CTE) six-year long-term goal, impact factors included; a) We were decreasing classes during the 2007/08 and 2011/12 (fewer sections were offered), b) Facilities issues (classes were taught off-campus, office hours/locations), c) Students left programs if they could get a job. Assumptions and considerations were: Economy has been improving, improved facilities (classes taught on campus), more classes and funding, general automotive program will become NATEF certified, SEP fund, and to explore CTE completion rates by program (using our own parameters). Expected outcomes for CTE six-year goals were to maintain the current rate of 51.6%. Basic Skills six-year long-term goal will be reviewed in fall semester, bringing in math and English content expertise.

**6) Standing Reports**

- a. Research and Planning Analyst Report. 1-4  
Tabled.
  
- b. PIE Committee Representative Report. 1-4  
Tabled.

**8) Open Discussion.**

None.

**9) Adjournment.** The meeting was adjourned at 4:28 p.m.