

MIRAMAR COLLEGE CLASSIFIED SENATE MEETING MINUTES

Friday, August 12, 2016
10:00 a.m. - 11:00 a.m.

Room U4-100 (new Employee Lounge, adjacent to the Facilities office)

Members in Attendance: T. Hubbard, L. Cava, J. Taddeo, B. Warren, J. King, C. Padilla

A. Approval of the Agenda

The agenda was approved with one addition (MSC: J. King/L. Cava)

B. Approval of Previous Minutes

The July 14, 2016 minutes were approved (MSC: J. King/L. Cava)

C. Additional items

1. Classified Elections

This item was not discussed and will be placed on a future agenda.

D. Old Business:

1. Classified Retreat – March 2017

The Request for Funding was submitted to VPSS Gerald Ramsey on July 6, 2016. To date, VPSS Ramsey has not responded to inquiries by Classified Senate President Terrie Hubbard about the funding request.

2. Classified Senate Committee Assignments

The committee assignment list from 2015-2016 was reviewed. An email will be sent out requesting Classified Senate representatives for current vacant committee positions.

3. Miramar College Holiday Party – December 9, 2016

J. Taddeo provided an update on the Holiday Party Planning. The date for the event is Friday, December 9, 2016, from 6:00-10:00 p.m., and will be held at the MCAS Officer's Club. Ticket prices will be \$35 per person.

E. New Business:

1. Classified Senate Mission Statement

This item will be placed on a future agenda

2. Bullying of Classified Staff on Campus

A Miramar College Classified staff member requested that this item be placed on the agenda. The individual feels that they are being bullied by their manager and supervisor. Although this has been a frequent complaint by other staff members on campus, it falls under the purview of the employee union, the AFT Guild. The employee was advised to document the occurrences of bullying and to contact the AFT Guild.

3. Classified Professional Development Funds

The campus Staff Development Committee has set aside funds for Classified Supervisory travel for the past two years. Funding for Classified Staff travel is provided by AFT. Classified members interested in attending a conference should contact the AFT Guild office for the forms and information on the process.

F. Reports:

1. College Governance Council (CGC) (Allen)
2. District Governance Council (DGC) (Hubbard)
3. Treasurer Report (Cava)
2. Budget & Resource Development (Allen or Young)
3. Safety/Facilities
4. Marketing Committee
5. Planning & Institutional Effectiveness (Allen)
6. Event Committee
7. Diversity Committee (Hubbard)

- 8. BSI Committee (Cabrera)
- 8. Review of Services
- 9. Other

G. Announcements:

H. Adjournment

The meeting was adjourned at 10:45 a.m.

****San Diego Miramar College 2007–2013 Strategic Goal 5: Refine the college's integrated planning process.***

5.1 Improve and strengthen the integrated college planning process driven by the college's Strategic Plan. This efficient and accountable process facilitates transparent college wide planning, budgeting and resource allocation.

5.2 Develop a process for evaluating and responding to alternate sources of funding.

5.3 Strengthen coordination with the District to maintain equitable, courteous and quality service delivery to students, especially during state and local budget crises, and preparedness for unexpected catastrophic events.

5.4 Continue to refine the college participatory governance structure processes and activities to align with the formalized integrated college planning process.



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