

San Diego Miramar College
Academic Standards Committee

Meeting Minutes

March 10, 2009, 12:30 – 1:30
A-201

Present: George Beitey; Reginald Boyd; Lisa Clarke; Patricia Flower; Jeff Higginbotham; David Navarro; Thu Nguyen; Duane Short

1) Call to order

The meeting was called to order at 12:33 pm.

2) Approval of agenda

The agenda was approved by consensus with the addition of “Program review information” before “Adjudication of student petitions” and “Evaluator request” under “New Business”.

3) Program review information

D. Short distributed a packet of information that describes the relationships between departments, courses, programs, and awards (which are degrees and certificates). This information has been approved through the Miramar shared governance process. D. Short stated that under the approved system, the Academic Standards committee is responsible for the Interdisciplinary Studies program. This program includes the Certificates of Achievement in CSU GE and IGETC, the AS in Occupational/Technical Studies, and the AA in Selected Studies. This goes into effect next academic year, but D. Short believes we should begin using this system now.

4) Adjudication of student petitions

D. Short stated that, as per the program organization discussed above, the two petitions that have been submitted to the committee should actually be submitted to academic departments, because they are petitions for substitutions of major requirements for degrees that fall under a specific department. D. Short clarified that there are two major categories of student petitions related to academic requirements. One category relates to major requirements. Those petitions are sent to the department that has responsibility for the degree or certificate that is the subject of the petition and the final decision is made by the evaluators, as per district policy. The Academic Standards committee acts in the role of a department for student petitions related to a degree or certificate that falls under the Interdisciplinary Studies program. The second major category relates to college-wide degree requirements. Those petitions are submitted to the Academic Standards committee for a final decision. The committee discussed this information, the current and

historic role of the Academic Standards committee, and specific examples of petitions and criteria that might be applied to granting or denying them. After discussion, the committee agreed that both student petitions submitted to the committee should be sent to the applicable academic departments.

After discussion, R. Boyd moved that the Academic Standards committee should serve as the campus shared governance body to review and adjudicate student appeals of evaluator decisions. L. Clarke seconded the motion. After additional discussion, the motion passed by unanimous vote.

D. Short agreed to add this committee function to the proposed revised committee governance document. D. Short will also attend the College Governance Committee meeting on Friday to present the revised document and to answer questions.

- a) Course substitution for English / Literature Studies degree (petition reference # 504)

Returned for submission to Department of English, Communications, and World Languages

- b) Course substitution for Social and Behavioral Sciences degree (petition reference # 655)

Returned for submission to Department of Social and Behavioral Sciences

5) Old Business

- a) AP Exam Review

- i) AP Chinese Language and Culture in fulfillment of SDCCD GE area C (Humanities)

The committee reviewed the SDCCD GE area C requirement, the AP test information, and the application of the test to the IGETC and CSU GE patterns.

Approved by unanimous vote

T. Nguyen moved that the AP test also fulfill the district Multicultural Requirement. L. Clarke seconded the motion. The committee reviewed the requirement as stated in the catalog, examples of SDCCD courses that do and do not fulfill the requirement, and selected portions of the AP test information pertaining to cultural practices.

Approved by unanimous vote

Due to time constraints, the committee deferred the review of the remaining AP exams to a new meeting scheduled for Tuesday, March 24, 12:30 to 1:30 in the Police Academy Conference Room. The committee also agreed to conduct any other business as needed at that time.

6) New Business

- a) Evaluator Request – No discussion. Topic already covered.
- b) Election of chair for 2009/10 and 2010/11 academic years

D. Short was reelected as chair by unanimous vote.

7) Standing Reports

a) Evaluators – No report

b) Articulation Officer – No report

8) Roundtable – No items

9) Adjournment

The meeting was adjourned at 1:30 pm.