

Minutes – Miramar College Academic Senate
3:50-5:00pm **April 19, 2016** Location: L-309

Senators Present: Marie McMahon, Adrian Arancibia, Dan Igou, Joan Thompson, Rick Cassar, Valri Nesbit, Mary Kjartanson, Josh Alley, Gina Bochicchio, Lisa Clarke, Rodrigo Gomez, Rich Halliday, Mary Hart, Mark Hertica, April Koch, Jennifer Leaver, Patty Parker, Wai-Ling Rubic, John Salinsky, Dan Trubovitz, Shayne Vargo, Johnny Gonzales, Shawn Hurley, Jason Librande, Violeta Sanchez

Absent: Laura Murphy (proxy: D. Trubovitz), Rebecca Bowers-Gentry (proxy: D. Figueroa), Otto Dobre, Patricia Flower, Kevin Gallagher, Ann Gloag (proxy: S. Vargo), Wheeler North, Jordan Omens, Kevin Petti, Dan Willkie

Other Attendees: Daphne Figueroa, Patricia Hsieh, Gerald Ramsey, Duane Short, Daniel Miramontez, Juli Bartolomei

Meeting called to order at 3:50pm.

A. Approval of Agenda and Previous Minutes

The agenda was unanimously approved unchanged.

The previous minutes were unanimously approved unchanged.

B. Special Reports

i. Administration – P. Hsieh

a) Commencement: 160 students signed up to walk at commencement (May 13th), up from 120 last year. 100 faculty members signed up at this time. It will be indoors this year.

ii. Classified Staff – T. Hubbard

a) None

iii. Associated Students – O. Light

a) None

iv. Mellon Foundation Grant Opportunities – J. Thompson for C. Jay

a) Gave background to the Mellon Foundation Grant. Chancellor connected Honors with UCSD to collaborate on the application for this grant. Due Sept '16.

b) Goals:

(1) To strengthen District's relationship with UCSD.

(2) To pair community college and university faculty to discuss pedagogy.

(a) History and literature disciplines, both with Humanities at UCSD, have been identified as the strongest possibilities for collaboration.

(3) To create special Humanities experiences for our students.

(4) To pursue a special honors transfer agreement with UCSD.

(5) To provide mentoring for graduate students (UCSD) by community college faculty.

C. Old Business

i. Proposed Revision to Board Policy 5030 Academic Freedom – D. Short

a) Second reading. Approved unanimously. (Bochicchio/Thompson)

ii. Proposed New Administrative Procedure 5105 Distance Education – D. Short

a) Second Reading. Short brought the procedure back to CRC for further discussion after first reading. CRC thought it was confusing to identify partially online and hybrid and suggests mirroring schedule: "fully online," "web enhanced," and "partially online," no "hybrid."

b) Discussion about terms and definitions currently used in the schedule.

c) Short reiterated that this is proposed Board Policy and not directly related to what appears in the schedule.

d) Recommendation to wait until after the Campus Solutions meeting and bring the proposal back to AS.

iii. Tutoring/Student Success Coordinator Job Description – A. Arancibia

a) English is supportive of the description; no other feedback at this time. Some departments still need to discuss. Need to get basic request to the Board for the position; still have time for input. Will bring back to the next AS meeting.

iv. Proposed Change to AS Constitution/ByLaws Regarding Proxies – AS Exec

a) Second Reading. Approved unanimously. (Clarke/Cassar)

b) The suggestion was made to change "should" to "preferably" or similar on proxy form.

v. Review of VPI Search Process Timeline

a) McMahon attempted to clarify what the President said about when a new VPI would start based on what was heard on the recording from the last meeting; there are different interpretations of what the President meant. The minutes said "on board by Spring," but she actually corrected herself to "to the Board by the Spring" during her presentation. She also reminded the Senate that the President said that the original appointment of the interim VPI was for two years, ending on June 30th.

- b) Concerns/discussion about the length of the process and the length of the interim VPI's assignment. The campus-wide importance of having a permanent VPI *now* was stressed. If committee is being formed in May, work on application should not wait until after summer.
- c) VPSS Ramsey stated that the President's timeline for hiring a permanent VPI reflects the lack of faculty available during the summer to convene a hiring committee and the need to have faculty ready for hiring committee work in the fall, as well as concerns about having a new VPI begin during the Accreditation visit.
- d) Motion to recommend an accelerated hiring timeline for VPI to President Hsieh:
 - (1) Form a hiring committee by May and convene enough times to float the position through the summer and then begin the interviews as soon as Aug or Sept so that the person could be ready to start in Nov/Dec (or possibly even January 1st). That gets them on base here for three months before accreditation happens, while Paulette is still available to be a resource. Approved unanimously. (Clarke/Arancibia)
- vi. Faculty BBQ Update – M. McMahon
 - a) Thurs, May 12th, 12:00-1:30pm, LLRC Patio. Looking for suggestions on how to get estimate of numbers for how many will attend (for planning purposes).
- vii. AS Travel Budget – M. McMahon
 - a) There are limited travel funds left; local events only.

D. Committee Reports/Information

- i. College Accreditation: Current Status of Accomplishments and Areas of Focus – D. Miramontez for L. Murphy
 - a) Third draft of self-study is out (structure is there but sections still need to be filled); final draft will be out at the beginning of Fall 2016.
- ii. Instructional Program Review (IPR/SLOAC): Update Due Friday April 22nd – D. Trubovitz for L. Murphy
 - a) Help will be available at the PDC to complete PR. Contact Nam Sinkaset. Step-by-step instructions available.
- iii. Integrated Planning Process Fall 2013 – Spring 2019: Annual Planning Cycle and Calendar – D. Miramontez and D. Figueroa
 - a) Presented proposal for a new plan/diagram (from PIEC) for the integrated planning process. Update is a result of our self-evaluation report. Simple roadmap is the integration of our Roadmap to Student Success Model (represents our culture of collaborative inquiry) and Integrated Planning Process (represents our culture of evidence). Mission drives everything. Bottom line is Six Factors of Student Success; that's what we're here for, to serve our students.
 - b) Data used for decision-making was driven by our own campus needs and campus dialog.
 - c) Concerns/discussion that the layout of the diagram appears to make Instruction a minor part of the process.
 - d) Miramontez clarified that this new model is meant to capture multiple definitions of success, including skill-builders. We're defining "success" ourselves.
 - e) Senators take back to departments. Will come back to the next meeting.

E. New Business

- i. Campus Solution (Software) Meeting: The question of +/- Grading (A+, A-, etc) – M. Kjartanson
 - a) Campus Solution will be taking the place of Faculty Web. New system will allow for use of +/- in grading.
 - b) Figueroa stated that the State AS (ASCCC) has taken a stance on this issue. Kjartanson will bring that information to next Campus Solution meeting.
 - c) Another issue was whether or not faculty still want add-code stickers.
 - d) Discussion including how counseling feels about +/- in grading, fairness of grading, impact with other colleges on transfer, and consistency with same course/different instructors.

F. Senate Reports

- i. Treasurer – J. Thompson
 - a) Reported a balance of \$552.
- ii. President's Report – M. McMahon
 - a) None
- iii. President-Elect – A. Arancibia
 - a) None

G. Announcements

The meeting was adjourned at 5:02pm. The next meeting will be on May 3rd. Please submit agenda items to both Marie McMahon and Juli Bartolomei.

Respectfully submitted,
Dan Igou and Juli Bartolomei