

Success in ELAC, English, and Math (SEEM) Subcommittee

Co-Chairs: Linda Woods, Becky Stephens, and Melissa Wolfson

August 17, 2020

1:30 p.m. – 3:00 p.m., Zoom

MINUTES

Approved: September 21, 2020

Present: Reylyn Cabrera, Neal Erlandsen (for Meredith McGill), Stefanie Johnson Shipman, Nessa Julian, Saenal Kim, Ken Reinstein, Robert O. Scott, Becky Stephens, Donnie Tran, Melissa Wolfson, Linda Woods

Absent: Dave Clark, David Halttunen, Xi Zhang

I. Call to Order

The meeting was called to order at 1:36 p.m. by Co-Chair Becky Stephens

II. Approval of Agenda

MSC (Cabrera/Reinstein) to approve the agenda as presented and table approval of the minutes for June 1, 2020.

III. Approval of Minutes from June 1, 2020

Item tabled.

III. Old Business

A. Professional Development Opportunities Update

Stephens presented conference information on the following:

- CATESOL Virtual Conferences, October 8-11
- CCC 3CSN series (3csn.org)
- NCTM 2020, November 11-14

B. Budget Review

Stephens informed the subcommittee that this year's budget has been mostly allocated to tutoring services, supplies, and professional development. At the next meeting, an overview of expenditures to date will be presented for further discussion. She indicated the license for Padlet is \$1,500; funding needs to be identified and may be an eligible CARES funding item.

V. New Business

A. ELAC GO!

Ken Reinstein reported that the self-guided placement tool for ELAC students has launched and explained its use. Future plans include reviewing the challenge process as a district for consistency across-the-board.

B. Committee Goals and Responsibilities

Stephens reiterated that the revised College Governance Handbook will continue its approval process started last semester; target date of implementation is Spring 2021 semester.

The question was posed as to priorities for this academic year. Suggestions included:

- Proposal for Funding Process
- Building upon the culture of evidence and advancing student success
- Committee productivity
- Increased departmental leadership
- Enhanced college-wide engagement for academic support

VI. Other

No items.

VII. Adjournment

MSC (Johnson Shipman/Cabrera) to adjourn the meeting at 2:06 p.m.

*Carol Sampaga
Office of the Vice President of Instruction*