

Minutes – Miramar College Academic Senate
3:30-5:00pm **May 07, 2019** Location: L-309

Senators Present: Marie McMahon, Laura Murphy, Alex Mata, Josh Alley, Alex Sanchez, Sabrina Menchaca, Lisa Clarke, Mark Dinger, Kevin Gallagher, Darrel Harrison, Patricia Hunter, Shawn Hurley, Dan Igou, April Koch, Andrew Lowe, Ryan Moore, Wheeler North, Patty Parker, Kevin Petti, Nam Sinkaset, Melissa Wolfson, Jerry Benson, Valerie Chau, George Kallas, Melissa Martinez

Absent: Adrian Arancibia, Gina Bochicchio, Kandice Brandt, Barbara Clark, Otto Dobre, Rich Halliday (proxy: D. Igou), David Halttunen, Mary Hart, Mary Kjartanson, Pablo Martin (proxy: D. Igou), Jordan Omens, Gabriela Mansfield, Kyleb Wild

Other Attendees: Julie Bruno, Enrique Arzola, Donnie Tran, Juan Rivera, Buran Haidar, Monica Demcho, Duane Short, Lou Ascione, Leslie Marovich, Rick Cassar, Juli Bartolomei

Meeting called to order at 3:36pm.

A. Approval of Agenda and Previous Minutes

The agenda was unanimously approved unchanged. (North/Sanchez)

The election minutes were unanimously approved unchanged. (Sanchez/Chau)

The previous minutes were unanimously approved unchanged. (Murphy/Sanchez)

B. Old Business

i. Faculty and Classified Get-together – M. McMahon

- Planning is in the works. AS Exec is meeting on May 21st at Filippi's and all are welcome to join us. More information to come.

C. New Business

i. Miramar Student Equity Plan (SEP) Approval (**1st Reading**) – T. Teresh

- A big change in the SEP Plan is to look at data for the whole student population and then data for the DI population.
- Even though it is a three-year review, we will be reviewing (at least) every year.
- Benchmarks were provided by the State, and Colleges did not have an opportunity to provide feedback regarding adjustments to those numbers.
- Race and ethnicity is broken down by gender. There are only binary options, so students who identify as "other" or choose not to identify at all are not represented.
- From our last disproportionately impacted (DI) plan to now, our African American and Latino students are still struggling with success rates. This is something we need to come to terms with and address as a college. The total number of students in these categories is fairly low, but success could be improved.
- Motion to suspend rules to vote to approve today passes unanimously. (Clarke/Gallagher)
- Motion to approve passes unanimously, without changes. (Harrison/North)

ii. Drastic Changes Proposed by State Chancellor's Office to EOPS Guidelines – M. Demcho

- Extended Opportunity Programs and Services (EOPS) is legislated in Title 5 and, therefore, codified in law; thus, any changes to guidelines must involve changes in legislation. According to the State Chancellor's Office, the changes were presented as a way to help clarify the language in Title 5 as it relates to EOPS. Colleges and faculty in EOPS were given two weeks to take information out and give feedback before May 1st implementation.
- Some of the language in the original update was to eliminate the minimum qualifications for Director of EOPS and Counselor. This led to major concerns for § 56262 (Director Qualifications), § 56264 (Counselor Qualifications) and § 56230 (Full-Time EOPS Director), eliminating the requirement for programs with over 500 students to have a full time Director. There was strong opposition by counselors across the state; again, as minimum qualifications are outlined in Title 5, which is law, this cannot just be changed by the State Chancellor's Office. Per the May 1st meeting, all of these revisions have been retracted.
- The next step is to provide this feedback in another draft. Open to input from others.
- Waiting for guidance from the California Community Colleges Extended Opportunity Programs and Services Association (CCCEOPSA); might need letter of support in the future from Academic Senate.

iii. District Policy on Additional College Degrees (**1st Reading**) – D. Short

- Currently, if a student has two different majors and would like two different degrees, there must be 18 units of separation, in addition to completing all of the requirements for each degree. The Curriculum Committee believes this is cumbersome and unnecessary. Across the district, campuses have discussed what they find to be appropriate units of separation. Mesa would like to have 6-9, City would like zero, Miramar will be asking for six (half wanted zero and half wanted six), with the exception of ADTs. For ADTs, the committee would propose zero units of separation, because that is a barrier to admission for most transfer students.
- Short is asking that AS approve a recommendation for six units of separation (except for ADTs, see above).

- Proposal to change “returns” to “wishes.”
 - Motion to suspend the rules passes unanimously. (Harrison/Koch)
 - Motion to approve passes unanimously. (Igou/Koch)
- iv. Site Compliance Officer (SCO) Position at Miramar College – M. McMahon
- There is an SCO on each campus; however, the protocol for how the SCO is chosen, as well as reassigned time and duties, can differ from campus to campus within our District.
 - This has historically been a three-year assignment at Miramar College. The last term of this position lapsed on 06/30/17. Therefore, the opportunity for others on campus to express an interest or be considered for this EEO position at Miramar College was never offered to this campus by Hsieh, contrary to process and practice in the past.
 - Instead of opening the opportunity to all, this role was simply kept by Dean Beitey until he retired (April 2019), since he was the last person appointed by Hsieh in 2014. This role was then handed over to another administrator for the interim, even though it should have been opened to the campus and then gone through the process of approval.
 - Because this is such an important role, Miramar should establish fair and consistent protocols for the appointment of this position.
 - McMahon indicated that the College could sculpt this position into whatever the College wanted within the District guidelines. McMahon also informed the Senate that this issue was brought to the College Executive Committee (CEC) because of concerns about the College President not following process with such an important role on campus. Both Academic and Classified Senates expressed serious concerns about the lack of process in making the appointment of the EEO and that it was now appearing to be handed exclusively to administrators, with no open opportunity for others in this professional development role.
 - At CEC, it was determined that we would create a cross-constituency selection committee to make an appropriate appointment to this role that was fair, transparent and followed process. This issue is on the agenda for the next DGC meeting (May 15th) and will be discussed in more detail there so we can establish a process and practices at Miramar that are in alignment with District-wide processes for this role, including commensurate reassigned time for duties.
- v. 0.10 FTEF from AFT for Fall 2019 – AS Exec
- There was a proposal from the AS Exec for the usage of the additional 0.1 FTEF from the AFT for Fall 2019.
 - o President 1.0
 - o President-Elect or Past President 0.5
 - o Secretary 0.1
 - AFT is working on 3.0 for each of the District’s Academic Senates (possible start date of Spring 2020); this is contingent upon sufficient funds from the Resource Allocation Formula (RAF).
 - Motion to approve passes unanimously. (Clarke/Sanchez)
- vi. Approval of Fall 2019 AS Meetings Calendar – AS Exec
- Motion to approve passes unanimously. (North/Sanchez)

D. Committee Reports, Senate Updates and Information

- i. Catalyst Grant – R. Cassar
- There is a Dreamers/DACA support program on campus. This is funded privately through the Immigrants Rising grant (no taxpayer money).
 - Many resources available, including legal referral, immigration, CA residency tuition and Dream Act financial aid.
 - Three counselors currently working in this area, supported by the grant.
- ii. Result of Grievance to Replace AV Equipment in School of Humanities – K. Petti
- Update: AV equipment will be updated by the time we are back in the fall.
 - Update/clarification from AFT regarding student evaluations: If you are evaluating a faculty member (colleague), you will not have access to the student evaluations for that faculty member in the current semester you are conducting your evaluation. You can refer to previous evaluations, but not those from the current semester.
- iii. Governance Review Steering Committees – L. Murphy and M. McMahon
- Visiting former state-wide AS President Julie Bruno asked for faculty volunteers to be a part of the college governance committee that will be working over the summer to make improvements on our shared governance structure. Martin joined; Haidar and Harrison also volunteered. One more faculty member is needed, as we need to have the eight faculty positions filled in order to not be ‘outnumbered’ by administrators – particularly important when it comes to the Academic and Professional Matters Committee.
 - Next meeting is on May 23rd.
 - Possibility of a couple meetings over the summer.
- iv. Guided Pathways Update – M. McMahon and L. Murphy
- Two faculty leads have been selected. Announcement coming.
- v. Website Survey to be Issued in Fall 2019 – M. McMahon

- McMahon will submit in the fall.

E. Public Presentations

- i. Former ASCCC President, Professor Julie Bruno
 - 10+1: Faculty have a very serious and important role in determining future and protocol of the college, as they have the area expertise, although the Board of Trustees makes ultimate decisions.
 - Senate should be looking at institution as a whole, not just their department.
 - It is the Senate's responsibility to be involved and make decisions on things like: curriculum, degree/certificate requirements, grading policies, educational program development, student preparation and success standards/policies, district/college governance, accreditation process, faculty professional development policies, process for program review, institutional planning and budget development.
 - District should have District Academic Senate, with DAS President involved in budget planning.
 - +1 = other academic and professional matters as mutually agreed upon between the governing board and the Academic Senate. Need a process to determine what is considered +1.
 - Bruno's suggestions for our Senate are as follows:
 - o Senates across the state need to do a better job with outreach and training of new faculty.
 - o Miramar AS should develop their own policies and procedures for how they want to proceed. Use Guided Pathways to help make things faculty-focused. Get in front of conversations that matter to us; do not wait for the administrators to bring them down.
 - o Faculty need to be the model for collegiality; police each other in regard to respect and being kind to one another.

F. Senate Reports

- i. Adjunct – Menchaca had no report.
- ii. Treasurer – Alley reported a balance of \$912.97.
- iii. President's Report – McMahon had no report.
- iv. President-Elect – Murphy thanks McMahon for all of the hard work she has put in over the last four years and presented her with a gift card on behalf of the AS. We appreciate you and all you have done for faculty.

G. Announcements

- i. Commencement: Friday, May 17th. Faculty & Special Guest Reception: 11:30am, K-211. Ceremony: 1:00pm to 3:00pm.

The meeting was adjourned at 4:59pm. The next meeting will be on Sept 3rd. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Alex Mata and Juli Bartolomei