

MIRAMAR COLLEGE CLASSIFIED SENATE MEETING MINUTES

Thursday, June 9, 2016

10:00 a.m. - 11:00 a.m.

Room U4-100 (new Employee Lounge, adjacent to the Facilities office)

Members in Attendance: J. Allen, L. Cava, T. Hubbard, Aster Keleta, Steve Volin, R. Cabrera, B. Warren, A. Soriano, M. McGill, C. Padilla

- A. **Approval of the Agenda**
The agenda was approved
- B. **Approval of Previous Minutes**
No minutes were presented for approval
- C. **Additional items**
1. None
- D. **Old Business:**
- 1. Classified Dues Drive**
An update was given on the Classified Senate Dues Drive. T. Hubbard will send an email reminder out to the DL.
 - 2. Classified Retreat – March 2017**
T. Hubbard has sent the Request for Funding to Gerald Ramsey. G. Ramsey has verbally agreed to support the event. The next step will be for the request to be presented to the committee that oversees the funding approval. T. Hubbard has asked G. Ramsey to let her know the date of the meeting so that she can present the request to the committee.
 - 3. Classified Senate Committee Assignments**
The list of Classified Staff reps on campus committees will be reviewed by the Classified Exec Board during the summer.
- E. **New Business:**
- 1. Classified Hiring Committees**
The Committee discussed the need for Classified reps on campus hiring committees. An email will be sent out to request hiring committee reps.
 - 2. Classified Senate Constitution and Bylaws**
The Classified Senate was presented with the revised version of the Classified Senate Constitution and Bylaws. The committee voted to approve the amendments. The document will be sent out to all Classified Staff members and will be presented at the July Classified Senate meeting for final approval.
 - 3. Classified Staff Development Activities – January 2017**
The committee discussed possible activities for Classified Staff Development Week.
 - 4. VEBA Summer Fitness Campaign**
The committee discussed possibly bringing VEBA on campus during the summer to present health and fitness workshops.
 - 5. Campus Holiday Party – December 2016**
The committee discussed possible venues for the December 2016 holiday party. A. Soriano will research possible locations and report back to the committee.

F. Reports:

1. College Governance Council (CGC) (Allen)
 2. District Governance Council (DGC) (Hubbard)
 3. Treasurer Report (Cava)
 2. Budget & Resource Development (Allen or Young)
 3. Safety/Facilities
 4. Marketing Committee
 5. Planning & Institutional Effectiveness (Allen)
 6. Event Committee
 7. Diversity Committee (Hubbard)
 8. BSI Committee (Cabrera)
 8. Review of Services
 9. Other
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G. Announcements:

None

H. Adjournment

The meeting was adjourned at 11:00 a.m.

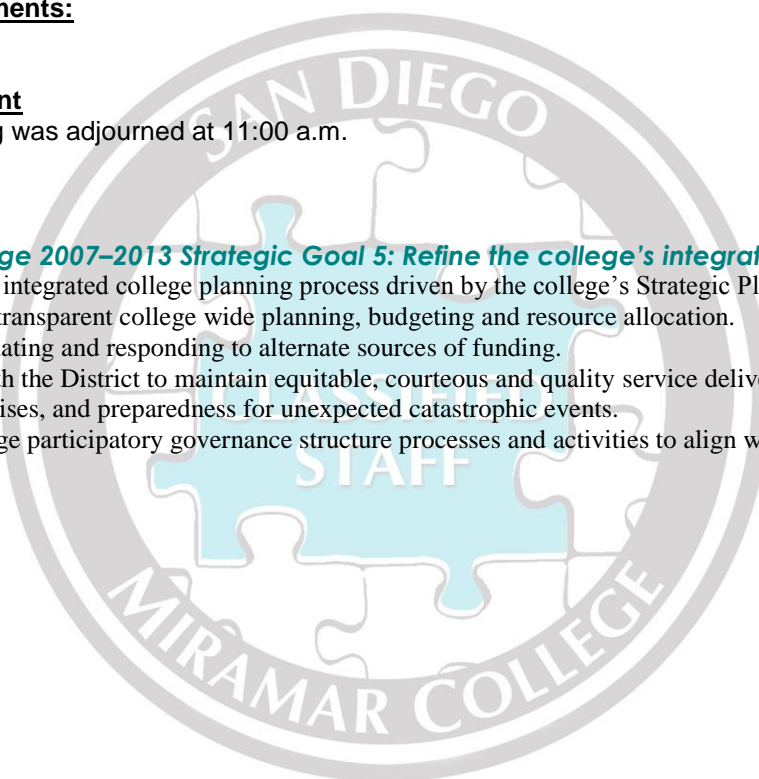
****San Diego Miramar College 2007–2013 Strategic Goal 5: Refine the college's integrated planning process.***

5.1 Improve and strengthen the integrated college planning process driven by the college's Strategic Plan. This efficient and accountable process facilitates transparent college wide planning, budgeting and resource allocation.

5.2 Develop a process for evaluating and responding to alternate sources of funding.

5.3 Strengthen coordination with the District to maintain equitable, courteous and quality service delivery to students, especially during state and local budget crises, and preparedness for unexpected catastrophic events.

5.4 Continue to refine the college participatory governance structure processes and activities to align with the formalized integrated college planning process.



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